

BIDS & AWARDS COMMITTEE SPECIAL MEETING FOR THE DECLARATION OF THE SINGLE CALCULATED AND RESPONSIVE BID AND ITS RECOMMENDING APPROVAL

**Resolution No. GS2023 - 018
Series of 2023.**

WHEREAS, the Rizal Provincial Government advertised the Invitation to Bid (ITB) for the contract of Rental of Copying Machine for the Rizal Provincial Government which was posted in the Philippine Government Electronic Procurement System (PhilGEPS) and in three (3) conspicuous places, to wit: at the lobby of the Rizal Provincial Capitol Building, RPHS – Angono and RPHS - Morong for the period covered 12 January 2023 to 31 January 2023, in compliance with RA 9184 otherwise known as the Government Procurement Reform Act and its Revised Implementing Rules and Regulations;

WHEREAS, the Approved Budget for the Contract (ABC) as stated in the ITB is One Million Pesos (P1,000,000.00) or P0.50 per copy;

WHEREAS, in response to the said advertisement, one (1) supplier/contractor purchased bid documents and submitted its bid;

WHEREAS, the bidder’s technical component of the proposal, including the eligibility requirements were submitted on 01 February 2023 and was thereafter found to be eligible;

WHEREAS, the bidder’s financial component of the bid was found to be substantially complying;

| Name of Bidder | Bid Amount (as read) | % Variance from ABC |
|-------------------------|---------------------------------|----------------------------|
| Otus Copy Systems, Inc. | P0.49 per copy | 2% |

WHEREAS, the detailed evaluation of the bid conducted after the opening of bid resulted in the following:

| Name of Bidder | Bid Amount (as read) | % Variance from ABC |
|-------------------------|---------------------------------|----------------------------|
| Otus Copy Systems, Inc. | P0.49 per copy | 2% |

WHEREAS, upon careful scrutiny and evaluation of the submitted bid proposal, it was found out that Otus Copy Systems, Inc. appears to be the single calculated and responsive bid for the Rental of Copying Machine in the amount of P0.49 per copy;


WHEREAS, upon careful examination, validation and verification of the requirements, to wit: the technical component including the eligibility requirements and financial component of the bid submitted by the bidder, all of the documents passed the post-qualification conducted after the bid evaluation and such has been found to be responsive;


NOW THEREFORE, WE, the members of the Bids & Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

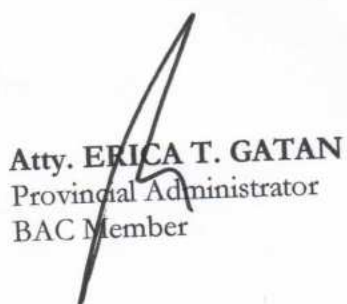
1. **TO DECLARE Otus Copy Systems Inc.** as the bidder with the single calculated and responsive bid for the Rental of Copying Machine in the amount of ₱ 0.49 per copy; and
2. **TO RECOMMEND** for approval by the Honorable Governor of the Rizal Provincial Government the foregoing findings.

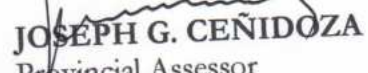
UNANIMOUSLY APPROVED this 6th day of February 2023 at the City of Antipolo, Province of Rizal.


RECOMMENDING APPROVAL:


Engr. LUISITO G. MUNSOD
Chairman
Bids and Awards Committee


Atty. MARIA SALVE R. ADAMOS
Assistant Provincial Legal Officer
BAC Vice- Chairman


Atty. ERICA T. GATAN
Provincial Administrator
BAC Member


JOSEPH G. CEÑIDOZA
Provincial Assessor
BAC Member


Engr. CAMILA R. COLLANTES, En.P.
Project Development Officer IV
BAC Member


EUGENE P. DURUSAN
Human Resource Management Officer
BAC Member

APPROVED:


Hon. NINA RICCI A. YNARES
Governor