

Republic of the Philippines
RIZAL PROVINCIAL GOVERNMENT
Antipolo City

INVITATION TO BID

Hiring of Janitorial Services for Rizal Provincial Capitol
(Jan. 1 – Dec. 31, 2017)

The Rizal Provincial Government, through the **General Fund** intends to apply the sum of **P 2,017,409.76** being the Approved Budget for the Contract (ABC) to payments under the contract for **Hiring of Janitorial Services for Rizal Provincial Capitol**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Rizal Provincial Government now invites bids for the **Hiring of Janitorial Services for Rizal Provincial Capitol**. Contract duration is **12 months**. Bidders should have completed a contract similar to the Project within **2 years** from the date of submission and receipt of bids.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorship, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

Interested bidders may obtain further information from the Procurement Division, Rizal Provincial Government and inspect the Bidding Documents at the address given below during **Office Hours (8 am – 4 pm)**.

A complete set of Bidding Documents may be purchased by any interested Bidders on **Dec. 6 - 26, 2016** from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **P 5,000.00**.

The Rizal Provincial Government will hold a Pre-Bid Conference on **Dec. 13, 2016** at **10:00 am**, which shall be open only to all interested parties who have purchased the Bidding Documents.

Bids must be delivered to the address below on or before **Dec. 27, 2016 until 9:00 am**. All Bids must be accompanied by a bid security in the amount equal to the percentage of the Approved Budget for the Contract in accordance with the form of bid security prescribed herein.

Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
a. Cash or cashier's/managers check issued by a Universal or Commercial Bank.	Two percent (2%)
b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)
d. Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security.
e. Bid securing declaration	No percentage required

The Bidder may also submit bid securities in the form of cashier's/manager's check, bank draft/guarantee, or irrevocable letter of credit from other banks certified by the BSP as authorized to issue such financial statement.

Bid opening shall be on **Dec. 27, 2016 at 10:00 am**. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

The Rizal Provincial Government reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

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Office of the BAC Secretariat
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Tel.: 620-2479

MA. TERESA E. LASQUETY
Chairman
Bids and Awards Committee