

ANNUAL PROCUREMENT PROGRAM

Calendar Year 2011

Name of Local Government Unit: PROVINCE OF RIZAL													
Program Control No.					Planned Amount						Date Submitted:		
Department / Office: YNARES SPORTS ARENA					Regular	Contingency		Total					
					44,480.87	5,519.13		50,000.00					
Item No.	Description	Unit	Qty.	Unit Cost	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Airfreshener		10	116.48	1,164.80	5	582.40		0		-	5	582.40
2	Alcohol, Rubbing		10	39.26	392.60	5	196.30		0		-	5	196.30
3	Battery, AAA		120	15.27	1,832.40	30	458.10	30	458.10	30	458.10	30	458.10
4	Calculator, 12-digits, 2-way power source		3	165.88	497.64	3	497.64		0		-		-
5	Cartolina, Assorted Colors, 20s		3	72.80	218.40	1	72.80		0	1	72.80	1	72.80
6	Clip, Plastic, Jumbo, 50mm		6	15.39	92.34	3	46.17		0	3	46.17		-
7	Clip, Plastic, Small, 33mm		6	7.28	43.68	3	21.84		0	3	21.84		-
8	Correction Fluid		15	10.37	155.55	5	51.85	5	51.85		-	5	51.85
9	Correction Pen		3	120.00	360.00	3	360.00		0		-		-
10	Envelope, Documentary, Brown, Legal, 500s		1	774.22	774.22	1	774.22		0		-		-
11	Envelope, Mailing, Legal, White, 500s		1	225.35	225.35	1	225.35		0		-		-
12	Eraser, Rubber		10	2.58	25.80	5	12.90		0		-	5	12.90
13	Fastener		6	83.08	498.48	2	166.16	2	166.16		-	2	166.16
14	File Folder, Ordinary, Legal		3	249.60	748.80	1	249.60	1	249.60		-	1	249.60
15	Flash Drive, 4GB		2	327.34	654.68	2	654.68		0		-		-
16	Flashlights, Heavy Duty		6	350.00	2,100.00	6	2,100.00		0		-		-
17	Ink Cartridge, Lexmark, 17 Black		8	975.52	7,804.16	2	1,951.04	2	1,951.04	2	1,951.04	2	1,951.04
18	Ink Cartridge, Lexmark, 27 Colored		8	1,102.40	8,819.20	2	2,204.80	2	2,204.80	2	2,204.80	2	2,204.80
19	Notebook, Columnar, 12 columns		5	18.72	93.60	5	93.60		0		-		-
20	Notebook, Stenographer		20	7.70	154.00	5	38.50	5	38.50	5	38.50	5	38.50
21	Paper, Bond, A4		10	131.87	1,318.70	3	395.61		0	3	395.61	4	527.48
22	Paper, Bond, Legal		10	163.23	1,632.30	4	652.92	0	0	3	489.69	3	489.69
23	Paper, Carbon Film, Legal		4	150.00	600.00	2	300.00		0	2	300.00		-
24	Paper, Copy, A4		10	155.48	1,554.80	3	466.44	3	466.44	2	310.96	2	310.96
25	Paper, Copy, Legal		10	175.64	1,756.40	3	526.92	3	526.92	2	351.28	2	351.28
26	Paper, Ruled Pad		20	23.61	472.20	5	118.05	5	118.05	5	118.05	5	118.05
27	Paper, Thermal		10	39.00	390.00	4	156.00	2	78	2	78.00	2	78.00
28	Pen, Ballpen, (black, blue, red)		100	8.00	800.00	50	400.00		0	50	400.00		-
29	Pen, Marker, Fluorescent, 3 colors		6	42.12	252.72	2	84.24	2	84.24		-	2	84.24
30	Pen, Marking, Pentel, (black, blue, red)		20	15.39	307.80	5	76.95	5	76.95	5	76.95	5	76.95

ANNUAL PROCUREMENT PROGRAM

Calendar Year 2011

Name of Local Government Unit: PROVINCE OF RIZAL													
Program Control No.					Planned Amount						Date Submitted:		
Department / Office: YNARES SPORTS ARENA					Regular	Contingency		Total					
					44,480.87	5,519.13		50,000.00					
Item No.	Description	Unit	Qty.	Unit Cost	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
31	Pen, Marking, Whiteboard, Black		8	15.08	120.64	2	30.16	2	30.16	2	30.16	2	30.16
32	Pen, Marking, Whiteboard, Blue		6	15.08	90.48	1	15.08	2	30.16	1	15.08	2	30.16
33	Pen, Marking, Whiteboard, Red		6	15.08	90.48	2	30.16	1	15.08	2	30.16	1	15.08
34	Pencil, Ordinary		6	20.26	121.56	6	121.56		0		-		-
35	Puncher		3	93.57	280.71	1	93.57	1	93.57		-	1	93.57
36	Record Book, 500 pages		15	82.04	1,230.60	10	820.40		0		-	5	410.20
37	Ribbon, Manual Typewriter		6	11.83	70.98	6	70.98		0		-		-
38	Ruler, Plastic, 18", (450mm)		6	3.74	22.44	6	22.44		0		-		-
39	Scissor, 158mm		6	11.60	69.60	3	34.80		0		-	3	34.80
40	Sign Pen, Black		24	27.92	670.08	12	335.04		0		-	12	335.04
41	Staple Wire, #35		12	18.69	224.28	3	56.07	3	56.07	3	56.07	3	56.07
42	Stapler, Medium, #35		3	217.36	652.08	1	217.36	1	217.36		-	1	217.36
43	Tape, Masking 1"		20	38.74	774.80	5	193.70	5	193.70	5	193.70	5	193.70
44	Tape, Packaging 1"		10	19.24	192.40	4	76.96	2	38.48	2	38.48	2	38.48
45	Tape, Transparent 1"		12	10.76	129.12	3	32.28	3	32.28	3	32.28	3	32.28
46	Whiteboard (big)		2	2,000.00	4,000.00	2	4,000.00		0		-		-
	Contingencies				5,519.13		5,519.13						
TOTAL					50,000.00	25,604.77		7,177.51		7,709.72		9,508.00	

This is to certify that the above procurement program is in accordance with objectives of the LGU

Recommended by:

PONCIANO CHITO F. ESTACIO
Provincial General Services Officer

Approved by:

CASIMIRO A. YNARES III. M.D.
Governor