

ANNUAL PROCUREMENT PROGRAM

Calendar Year 2011

Name of Local Government Unit: PROVINCE OF RIZAL													
Program Control No.					Planned Amount					Date Submitted:			
Department / Office: SANGGUNIANG PANLALAWIGAN - PROPER					Regular	Contingency	Total						
					147,595.85	2,404.15	150,000.00						
Item No.	Description	Unit	Qty.	Unit Cost	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Clip, Plastic, Small, 33mm		42	5.71	239.82	14	79.94	14	79.94		-	14	79.94
2	Envelope, Documentary, Brown, Legal, 500s		1	810.70	810.70	0	-	1	810.70		-		-
3	Envelope, Mailing, Legal, White, 500s		1	189.49	189.49	1	189.49		0		0		0
4	Fastener		28	104.98	2,939.44	14	1,469.72	14	1,469.72		-		-
5	File Folder, Tagboard, A4		1	328.38	328.38		-		-	1	328.38		-
6	File Folder, Tagboard, Legal		4	267.38	1,069.52	2	534.76		-		-	2	534.76
7	Ink Cartridge, HP 60, Black		8	974.40	7,795.20	2	1,948.80	2	1,948.80	2	1,948.80	2	1,948.80
8	Ink Cartridge, HP 60, Colored		8	1,559.04	12,472.32	2	3,118.08	2	3,118.08	2	3,118.08	2	3,118.08
9	Ink Cartridge, HP C8727A, Black		5	967.68	4,838.40	3	2,903.04		-		-	2	1,935.36
10	Ink Cartridge, HP C8728A, Colored		5	1,019.87	5,099.35	3	3,059.61		-		-	2	2,039.74
11	Ink Cartridge, HP C901, Black		8	974.40	7,795.20	2	1,948.80	2	1,948.80	2	1,948.80	2	1,948.80
12	Ink Cartridge, HP C901, Colored		8	1,559.04	12,472.32	2	3,118.08	2	3,118.08	2	3,118.08	2	3,118.08
13	Ink Cartridge, HP C9351A		9	818.50	7,366.50	3	2,455.50	2	1,637.00	2	1,637.00	2	1,637.00
14	Ink Cartridge, HP C9352A		9	921.13	8,290.17	3	2,763.39	2	1,842.26	2	1,842.26	2	1,842.26
15	Paper, PPC, A4		125	162.14	20,267.50	50	8107	37	5999.18		0	38	6161.32
16	Paper, PPC, Legal		200	206.77	41,354.00	50	10338.5	50	10338.5	50	10338.5	50	10338.5
17	Paper, Ruled Pad		28	24.10	674.80	14	337.40	14	337.40	0	-		0
18	Paste		42	24.29	1,020.18	14	340.06	14	340.06	14	340.06		
19	Sign Pen, Black		175	54.82	9,593.50	50	2,741.00	50	2,741.00	37	2,028.34	38	2,083.16
20	Staple Wire, #35		42	45.81	1,924.02	14	641.34	14	641.34		-	14	641.34
21	Tape, Transparent 1"		56	18.84	1,055.04	14	263.76	14	263.76	14	263.76	14	263.76
	Contingencies				2,404.15		1,202.08		-		1,202.07		-
TOTAL					150,000.00	47,560.35	36,634.62	28,114.13	37,690.90				

This is to certify that the above procurement program is in accordance with objectives of the LGU

Recommended by:

PONCIANO CHITO F. ESTACIO
Provincial General Services Officer

Approved by:

CASIMIRO A. YNARES III. M.D.
Governor