

## ANNUAL PROCUREMENT PROGRAM

Calendar Year 2011

Name of Local Government Unit: <b>PROVINCE OF RIZAL</b>													
Program Control No.						Planned Amount						Date Submitted:	
Department / Office: <b>RIZAL PROVINCIAL JAIL</b>						Regular <b>19,930.00</b>		Contingency <b>-</b>		Total <b>19,930.00</b>			
Item No.	Description	Unit	Qty.	Unit Cost	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	Broom, Soft		30	95.00	2,850.00	8	760.00	7	665	8	760.00	7	665.00
	Broom, Stick		30	50.00	1,500.00	10	500.00	10	500	10	500.00		-
	Correction Fluid		10	25.00	250.00	5	125.00	5	125		-		-
	File Folder, Ordinary, Legal		1	300.00	300.00	1	300.00		0		-		-
	Forms, Letter Order		25	300.00	7,500.00	25	7,500.00		0		-		-
	Paper, Bond, A4		7	180.00	1,260.00	4	720.00	3	540		-		-
	Paper, Bond, Legal		7	200.00	1,400.00	4	800.00	3	600		-		-
	Paper, Carbon, Ordinary		4	95.00	380.00	1	95.00	1	95	1	95.00	1	95.00
	Pen, Ballpen, black		50	9.00	450.00	25	225.00	25	225		-		-
	Record Book, 500 pages		40	84.75	3,390.00	20	1,695.00	20	1695		-		-
	Sign Pen, Black		10	50.00	500.00	5	250.00	5	250		-		-
	Staple Wire, #35		5	30.00	150.00	2	60.00	2	60	1	30.00		-
<b>TOTAL</b>					<b>19,930.00</b>	<b>13,030.00</b>		<b>4,755.00</b>		<b>1,385.00</b>		<b>760.00</b>	

This is to certify that the above procurement program is in accordance with objectives of the LGU

Recommended by:

**PONCIANO CHITO F. ESTACIO**  
Provincial General Services Officer

Approved by:

**CASIMIRO A. YNARES III. M.D.**  
Governor