

ANNUAL PROCUREMENT PROGRAM

Calendar Year 2011

Name of Local Government Unit: PROVINCE OF RIZAL													
Program Control No.					Planned Amount						Date Submitted:		
Department / Office: PROVINCIAL SOCIAL WELFARE DEVELOPMENT OFFICE					Regular	Contingency		Total					
					49,622.17	8,744.33		58,366.50					
Item No.	Description	Unit	Qty.	Unit Cost	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	Cartolina, Assorted Colors, 20s		5	85.23	426.15	2	170.46		0		-	3	255.69
	Clip, Plastic, Jumbo, 50mm		10	17.96	179.60	2	35.92	3	53.88	2	35.92	3	53.88
	Clip, Plastic, Small, 33mm		10	7.28	72.80	2	14.56	2	14.56		-	6	43.68
	Correction Fluid		20	13.19	263.80	5	65.95	5	65.95	5	65.95	5	65.95
	Envelope, Expanding, Kraftboard		1	654.67	654.67	1	654.67		0		-		-
	Fastener		10	107.67	1,076.70	2	215.34	3	323.01	2	215.34	3	323.01
	File Folder, Tagboard, A4		2	283.72	567.44	1	283.72		0		-	1	283.72
	File Folder, Tagboard, Legal		2	327.21	654.42	1	327.21		0		-	1	327.21
	Ink Cartridge, EPSON 73N, Black		5	844.48	4,222.40	3	2,533.44		0		-	2	1,688.96
	Ink Cartridge, EPSON 73N, colored. 3s		5	2,533.44	12,667.20	3	7,600.32		0	2	5,066.88		-
	Insecticide		2	156.06	312.12		-	1	156.06		-	1	156.06
	Ladder, Aluminum, 5 step		5	20.00	100.00		-	5	100		-		-
	Paper, Bond, A4		16	196.58	3,145.28	5	982.90	5	982.9	6	1,179.48		-
	Paper, Bond, Legal		16	198.56	3,176.96	5	992.80	5	992.8		-	6	1,191.36
	Paper, Parchment, A4		8	187.80	1,502.40		-	4	751.2		-	4	751.20
	Paper, PPC, A4		16	295.97	4,735.52	5	1,479.85	6	1,775.82		-	5	1,479.85
	Paper, PPC, Legal		16	228.16	3,650.56	5	1,140.80	5	1,140.8		-	6	1,368.96
	Paper, Ruled Pad		5	27.36	136.80	2	54.72		0		-	3	82.08
	Paper, Thermal		10	46.87	468.70	0	-	5	234.35		-	5	234.35
	Paste		5	28.37	141.85		-	2	56.74		-	3	85.11
	Pen, Marking, Whiteboard, Black		5	19.73	98.65	5	98.65		0		-		-
	Pen, Marking, Whiteboard, Blue		5	19.59	97.95		-		0		-	5	97.95
	Pencil, Ordinary		10	27.81	278.10		-	5	139.05		-	5	139.05
	Record Book, 300 pages		10	79.40	794.00	2	158.80	2	158.8		-	6	476.40
	Record Book, 500 pages		10	106.56	1,065.60	2	213.12		0	2	213.12	6	639.36
	Ribbon, Manual Typewriter		10	19.97	199.70	2	39.94		0	2	39.94	6	119.82
	Staple Remover		10	8.08	80.80	2	16.16	3	24.24	2	16.16	3	24.24
	Stapler, Medium, #35		2	308.38	616.76		-	1	308.38		-	1	308.38
	Tape, Masking 1"		5	50.32	251.60		-	2	100.64		-	3	150.96
	Tape, Transparent 1"		5	14.78	73.90		-	2	29.56		-	3	44.34

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						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	Toner Cartridge, HP Q2612A		2	3,954.87	7,909.74	1	3,954.87		0	1	3,954.87		-
	Contingencies				8,744.33		4,372.16		172.11				4,200.06
TOTAL					58,366.50	25,406.36		7,580.85		10,787.66		14,591.63	

This is to certify that the above procurement program is in accordance with objectives of the LGU

Recommended by:

PONCIANO CHITO F. ESTACIO
Provincial General Services Officer

Approved by:

CASIMIRO A. YNARES III. M.D.
Governor