

**ANNUAL PROCUREMENT PROGRAM**

Calendar Year 2011

Name of Local Government Unit: <b>PROVINCE OF RIZAL</b>													
Program Control No.						Planned Amount						Date Submitted:	
Department / Office: <b>PROVINCIAL PLANNING &amp; DEVELOPMENT OFFICE</b>						Regular <b>110,025.70</b>		Contingency <b>1,974.30</b>		Total <b>112,000.00</b>			
Item No.	Description	Unit	Qty.	Unit Cost	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Binder, Ring, 1" X 44"		20	12.17	243.40	10	121.70		-		-	10	121.70
2	Binder, Ring, 1/2" X 44"		10	4.37	43.70	5	21.85		-		-	5	21.85
3	Binder, Ring, 2" X 44"		18	32.24	580.32	9	290.16		-		-	9	290.16
4	Binder, Ring, 3/4" X 44"		14	8.06	112.84	7	56.42		-		-	7	56.42
5	Cartolina, Assorted Colors, 20s		15	72.80	1,092.00	10	728.00		-		-	5	364.00
6	Envelope, Documentary, Brown, A4, 500s		3	648.96	1,946.88	2	1,297.92		-		-	1	648.96
7	Envelope, Documentary, Brown, Legal, 500s		3	774.22	2,322.66	1	774.22	2	1,548.44		-		-
8	Fastener		10	83.08	830.80	5	415.40	5	415.40		-		-
9	File Folder, Clear Plastic Sliding, Long		4	247.52	990.08	2	495.04	2	495.04		-		-
10	File Folder, Tagboard, Legal		4	249.60	998.40	2	499.20	2	499.20		-		-
11	Ink Cartridge, HP 74, Black		13	1,100.00	14,300.00	5	5,500.00	6	6,600.00		-	2	2,200.00
12	Ink Cartridge, HP 75, Colored		7	1,400.00	9,800.00	2	2,800.00	3	4,200.00		-	2	2,800.00
13	Ink Cartridge, HP CB314A		12	288.08	3,456.96	5	1,440.40	4	1,152.32		-	3	864.24
14	Ink Cartridge, HP CB315A		3	372.32	1,116.96		-		-		-	3	1,116.96
15	Ink, Risograph, CR1630		1	3,900.00	3,900.00		-	1	3,900.00		-		-
16	Laminating Film for Ids		1	1,200.00	1,200.00	1	1,200.00		-		-		-
17	Paper, Board, Rives, 180gsm		92	60.00	5,520.00	92	5,520.00		-		-		-
18	Paper, PPC, A4		60	155.48	9,328.80	20	3,109.60	20	3,109.60		-	20	3,109.60
19	Paper, PPC, Legal		60	175.64	10,538.40	20	3,512.80	20	3,512.80		-	20	3,512.80
20	Paper, Thermal		20	39.00	780.00	11	429.00	9	351.00		-		-
21	Pen, Ballpen, black		8	50.00	400.00	5	250.00	3	150.00		-		-
22	Pen, Marking, Permanent, Black		24	15.39	369.36		-	24	369.36		-		-
23	Tape, Masking 1"		15	38.74	581.10	10	387.40	5	193.70		-		-
24	Toner, HP Q26112A		13	3,044.08	39,573.04	5	15,220.40	4	12,176.32		-	4	12,176.32
	Contingencies				1,974.30		631.94		625.37		-		716.99
<b>TOTAL</b>					112,000.00		44,701.45		39,298.55		-		28,000.00

This is to certify that the above procurement program is in accordance with objectives of the LGU

Recommended by:

**PONCIANO CHITO F. ESTACIO**  
Provincial General Services Officer

Approved by:

**CASIMIRO A. YNARES III. M.D.**  
Governor