

## ANNUAL PROCUREMENT PROGRAM

Calendar Year 2011

Name of Local Government Unit: <b>PROVINCE OF RIZAL</b>													
Program Control No.					Planned Amount						Date Submitted:		
Department / Office: <b>20% DEVELOPMENT FUND - VET</b>					Regular <b>15,213.17</b>	Contingency <b>1,728.57</b>	Total <b>16,941.74</b>						
Item No.	Description	Unit	Qty.	Unit Cost	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Correction Fluid		12	10.37	124.44	8	82.96	0	-	4	41.48		
2	Fastener		5	83.08	415.40	3	249.24	0	-	2	166.16		
3	File Folder, Tagboard, Legal		3	249.60	748.80	3	748.80	0	-		-		
4	Ink Cartridge, Lexmark, 17 Black		3	975.50	2,926.50	2	1,951.00	0	-	1	975.50		
5	Ink Cartridge, Lexmark, 27 Colored		2	1,102.40	2,204.80	2	2,204.80	0	-		-		
6	Ink, Refill, EPSON STYLUS TX 200, 100 ml, Black		4	180.00	720.00	2	360.00	0	-	2	360.00		
7	Ink, Refill, EPSON STYLUS TX 200, 100 ml, Blue		4	180.00	720.00	2	360.00	0	-	2	360.00		
8	Ink, Refill, EPSON STYLUS TX 200, 100 ml, Cyan		4	180.00	720.00	2	360.00	0	-	2	360.00		
9	Ink, Refill, EPSON STYLUS TX 200, 100 ml, Yellow		4	180.00	720.00	2	360.00	0	-	2	360.00		
10	Ink, Stamp Pad		4	25.97	103.88	3	77.91	0	-	1	25.97		
11	Paper, Bond, Legal		20	163.23	3,264.60	16	2,611.68	0	-	4	652.92		
12	Paper, Mimeo, White, A4		3	139.46	418.38	2	278.92	0	-	1	139.46		
13	Paper, Parchment, A4		3	161.20	483.60	3	483.60	0	-		-		
14	Paper, Ruled Pad		3	23.61	70.83	3	70.83	0	-		-		
15	Paper, Thermal		5	39.00	195.00	3	117.00	0	-	2	78.00		
16	Pen, Marking, Permanent, Blue		4	15.39	61.56	3	46.17	0	-	1	15.39		
17	Pen, Marking, Permanent, Red		4	15.39	61.56	3	46.17	0	-	1	15.39		
18	Puncher		2	93.57	187.14	2	187.14	0	-		-		
19	Ribbon Cartridge, EPSON RN 8750		4	76.75	307.00	3	230.25	0	-	1	76.75		
20	Stapler, Medium, #35		3	217.36	652.08	3	652.08	0	-		-		
	Tape, Transparent 1"		10	10.76	107.60	7	75.32	0	-	3	32.28		
	Contingencies				1,728.57		1,229.50				499.07		
<b>TOTAL</b>					<b>16,941.74</b>	<b>12,783.37</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,158.37</b>		

This is to certify that the above procurement program is in accordance with objectives of the LGU

Recommended by:

**PONCIANO CHITO F. ESTACIO**  
Provincial General Services Officer

Approved by:

**CASIMIRO A. YNARES III. M.D.**  
Governor